



## 2024 Grant Application Guidelines

The Deschutes Cultural Coalition (DCC) is seeking applications for grant funding from all sectors within the culture field including arts, heritage, and humanities. Grant funding is sponsored by the Oregon Cultural Trust and Deschutes County and must support projects and activities that address one of the four priorities out-lined within the Deschutes Cultural Plan:

- Encourage greater awareness of local culture.
- Ensure that a variety of cultural resources and programming are accessible to all residents.
- Provide cultural education in Deschutes County
- Help new and established cultural organizations increase their capacity to fulfill their mission.

The Deschutes Cultural Coalition is once again pleased to announce the availability of an additional \$25,000 distribution of funding for 2024 to arts and culture organizations from Deschutes County.

### Grant Criteria

Grant awards typically range from \$500 to \$5,000 each. The most competitive applications will provide some matching resources, either in contributed goods and services or cash funding. Proposals from applicants with innovative projects or programming that offers increased accessibility to a broader audience base will generally be considered more competitive, as will projects that build operation and/or program capacity.

### Eligibility

Applicants must be:

- Deschutes County - based humanities, heritage or arts organizations
- Designated 501(c)(3) non-profit organizations
- Established for at least one year
- Prior grant awardees must have submitted all project reports

Eligible Projects	Non-Eligible Projects
<ul style="list-style-type: none"> <li>▪ Performances and Exhibits</li> <li>▪ Expansion or innovation of program services</li> <li>▪ Teaching and Mentoring Services</li> <li>▪ Technology support</li> <li>▪ Building operation or program capacity</li> </ul>	<ul style="list-style-type: none"> <li>▪ Endowment</li> <li>▪ Debt reduction</li> <li>▪ Bricks and Mortar campaigns</li> <li>▪ Private/Public Schools</li> </ul>

**2024 Application Timeline**

Applications Available: Monday, November 13, 2023  
Applications Due: Friday, January 12, 2024  
Funding Decisions: February, 2024  
Check Presentation Ceremony Early March, 2024

**How to Apply:**

**Only Online applications are accepted:** <https://deschutesculturalcoalition.wufoo.com/forms/2024-dcc-cultural-grant-guidelines/>

A copy of the organization’s IRS 501(c)(3) determination letter is required from all **new** applicants. One copy of the most of the recent fiscal year financial report is required. **Please submit the entire application and attachments online. The questions below are the same as online.**

**Deschutes Cultural Coalition**  
**2024 Grant Application**

Applicant Organization:		Tax ID#:
Address:		
City:	State:	Zip Code:
Telephone:	Fax:	Website:
Contact Name:		
Contact Telephone:	Fax:	Email:
Project Budget: \$ (project budget = total of grant request + matching funds + in-kind contributions)	Grant Request: \$	Matching Funds: \$
Total Number Served By Organization:	Total number served by project:	In-kind: \$

Is your organization a new applicant to DCC? \_\_\_\_\_  
Has your organization received DCC funding in past years? \_\_\_\_\_

**Project Narrative**

If additional information is needed for review, a representative of the Deschutes Cultural Coalition will contact you.

Project Title: \_\_\_\_\_

1. What is your organization's mission statement?
2. Describe the proposed project or activity. Include anticipated timelines, location, target audience, participants, and collaborators.
3. Explain how the proposed project or activity addresses the priorities of the Deschutes Cultural Coalition guidelines.
4. Outline the project budget. Detail the source of matching contributions, including cash funds and secured in-kind donations.

**Attachments:**

All **new** applicants, attach a copy of your organization's IRS determination letter indicating 501(c)(3) status.

Include one copy of the most recently completed board approved fiscal year financial report.

**\*This is required\***

Grant applications are to be submitted online by **5:00 p.m. on January 12, 2024**. Late or incomplete applications will not be accepted or reviewed. <https://deschutesculturalcoalition.wufoo.com/forms/2024-dcc-cultural-grant-guidelines/>

For technical assistance or questions, please contact the Deschutes Cultural Coalition Manager Laurel MacMillan at [laurel@laurelmacmillan.com](mailto:laurel@laurelmacmillan.com) or 503-803-8260.

Please note: you will receive an email acknowledging your application was received. If you do not receive this email, please double check you submitted properly and check with the Coalition Manager, Laurel MacMillan.